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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Station Buildings, Longridge, 9th November 2022.

Present:

Cllr. D Little

Cllr. L Jameson

Cllr. K Spencer

Cllr. S Ashcroft

Cllr. J Rogerson

Cllr. R Walker

Cllr. E Baines

Cllr. R Adamson

Cllr. H Gee

Miss J Dibble (Town Clerk)

**Min 0777 Mayor's Welcome**

Meeting opened at 19:00

In the absence of the chairman, Cllr. J Rogerson welcomed councillors, guest speakers and observers to the meeting.

**Min 0778 Apologies Received**

Cllr. R Beacham

Cllr. S Rainford

Cllr. N Stubbs

**Min 0779 Declarations of Interests**

Cllr. K Spencer Item 7

**Min 0780 Public Time**

Meeting closed at 19:04

Mr Andrew Wallbank and Mr Rupert Swarbrick attended to provide an update to Longridge Town Council regarding the Civic Hall.

Mr Swarbrick confirmed that Mr Wallbank has resigned from ‘Longridge Social Enterprise Company’ and subsequently would be stepping down from the Civic Hall.

Mr Swarbrick confirmed that he has joined ‘LSEC’ as a director and that the day to day running of the civic will remain the same and that all services will be maintained.

Mr Swabrick advised that the next step is to do a strategic review of the whole building and formulate a plan to optimise the use of the Civic Hall again.

Chairman Jim Rogerson gave a special thanks to Mr Wallbank for his time and commitment with the Civic Hall.

Speaker two:

Rachael Ray attended to represent Longridge Community Action ‘LCA’.

Rachael briefed council on the historic discussions had with Ribble Valley Borough Council regarding the over 60’s club.

Rachael confirmed she was disappointed with the process and requested the help of the Town Council to support LCA in their bid to keep the Over 60’s Club as community asset.

**Min 0781 Approval of Minutes**

**It was resolved** to sign the minutes of the meeting held on the 12th October 2022 as an accurate record.

Proposer: Cllr. L Jameson

Seconder: Cllr. R Walker

**Min 0782 Consideration of Planning & Licence Applications**

# Application Reference: 3/2022/0977

**Land east of Chipping Lane Longridge:** variation of S106 Agreement dated 29 October 2015 (attached to planning permission 3/2014/0764 relating to the development of 47 dwellings including affordable housing and housing for the elderly) to remove the requirement for certain market dwellings to be reserved for people aged over 55 owing to lack of demand.

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0977**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0977)

Longridge Town Council **Strongly object** to this application.

Clerk is to write and request any evidence from the planning and regeneration team in support of this application. We want to know what evidence-based information there is on file and the validity of the same.

We raise the question of how these homes are being marketed? Are developers doing enough to market these homes to the target audience.

# Application Reference: 3/2022/0982

**Former Public Toilets Market Place Longridge PR3 3RQ:** Proposed demolition of existing derelict toilet block and erection of a new single storey dwelling.

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0982**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0982)

Longridge Town Council have no objections to this application.

# Application Reference: 3/2022/0983

**Former Public Toilets Market Place Longridge PR3 3RQ:** Application for the demolition of an unlisted building (Former Public Toilets) within a conservation area.

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0983**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0983)

Longridge Town Council have no objections to this application.

# Application Reference: 3/2022/1088

# Resubmission of: 3/2022/0438

**High House Farm Higher Road Longridge PR3 2YX:** Proposed erection of front porch. Resubmission of 3/2022/0438

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0438>

Longridge Town Council have no objections to this application.

**Min 0783 - Over 60’s club**

Cllr. K Spencer discussed at length his consultation regarding the need for the Over 60’s Club to remain a community asset.

Council thanked Cllr. K Spencer and agreed that there is a huge need for the building to remain a community asset.

Council agreed that the next steps should be for LCA and Cllr. K Spencer to find out how many organisations would like to use the building, draft a business plan and submit this information along with Cllr. Spencer’s recent consultation to RVBC.

**Min 0784 Council members to complete the revised Declaration of Interest Form**

Council noted the need to complete the forms and were asked to pass them to the clerk at the end of the meeting.

**Min 0785 SCAP Meeting**

**Council discussed the** SCAP meeting for those who were not present.

It was agreed that a face-to-face feedback meeting with Hassan would be helpful.

Clerk to write to Hassan to request a convenient date and time.

**Min 0786 Warm Banks**

Cllr. R Adamson confirmed an update will be provided at the next meeting.

**Min 0787 Men’s Sheds Association**

**Council agreed** there is a huge need for groups such as the ‘Men’s Shed Association’. Cllr. K Spencer’s consultation will form part of the plan to locate a space for the group.

Cllr. K Spencer advised he had spoken with the ‘Men’s Shed’ representative and confirmed the Council were in the process of trying to find a space.

**Min 0788 Lanyards / Badges**

**Council** **agreed** that a badge would be helpful for residents to identify Council when they are attending events.

Cllr. R Walker is to discuss the design and layout with the Clerk.

**Min 0789 Remembrance Sunday**

**Council** **reviewed** the twodraft schedules for both Friday 11th November and the parade on Sunday 13th November.

**Council agreed** the schedules and were asked to retain copies for both dates.

**Min 0790 Estates Committee**

1. **Council to note** that the Estates Committee on the 25th October 2022 was cancelled.

**Council noted** the update.

1. **Cleaning of the 1914 Stone, Millennium Stone and Kester Lane Stone. Council to note** that the memorial stones have now all been cleaned.

**Council noted** the update.

Cllr. H Gee raised concern surrounding preserving the stone and Council agreed to purchase a protective formula.

1. **Covid sticker and work station sticker removal.** **Council to note** that the stickers have now been removed.

**Council noted** the update.

**Min 0791 Budget Committee**

1. **Council to note** the draft minutes of the meeting dated 1st November 2022.

Cllr. D Little discussed the current financial position with the Council and confirmed that full council will receive a regular update on the reserves.

**Council noted** the update.

1. Electrical works

**Council agreed** with the committee’s recommendation for the outstanding electrical works to be completed.

1. Grant applications

**Council discussed and agreed** to the three-tier grant system proposed by the budget committee.

It was requested that we look at having a downloadable format and an automated input format for groups / organisations wishing to apply for a grant.

1. Scribe Online Booking

**Council agreed** with the committee’s recommendation to implement an online booking system for the Station Buildings meeting room.

**Min 0792 Finance**

**The following were approved for payment:**

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|  | **Council to Approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,132.47 | Cleaning for month of October Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £200.00 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. Sept 2022 |
| c. | Resolve to Pay | Cartridge Save | £292.18 | Ink required for office |
| d. | Resolve to Pay | LFD | £733.68 | Flags as agreed May 2022 |
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| e. Resolve to Pay | Viking | £56.57 | Stationary |
| f. Resolve to Pay | Lentech | £508.78 | Electrical works at Station Building. |
| g. Resolve to Pay | RVBC | £94.80 | Drain Clearance (Berry Lane Toilets) (OCT) |
| h. Resolve to Pay | GJ Harisson | £146.00 | Plumbing works at the Station Building. |
| i. Resolve to Pay | APS | £33.75 | Printing or posters/ booklets |
| j. Resolve to Pay | Vision ICT | £21.60 | Annual email hosted |
| k. Resolve to Pay | Easy Websites | £600.00 | Start-up website fee |
| l. Resolve to Pay | RG Cleaning | £570.00 | Cleaning of the memorial stone |
| m. Resolve to Pay | RG Cleaning | £153.60 | Covid / window sticker removal and seal. |

All payments were authorised.

Proposer: Cllr. L Jameson

Seconder: Cllr. D Little

**Council noted the following payments made retrospectively** (for information only)**:**

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|  | **Payment Recipient** | **Amount** | **Description** |
| a. | Friends of Longridge Civic Hall | £500.00 | Grant Request |
| b. | Love Longridge | £1687.87 | Longridge Does Christmas Reserve |

**Council noted the following direct debits** (for information only)**:**

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|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,185.01 | Oct-22 |
| b. | Electric Bill | £338.34 | Increased rate (see note below). |
| c. | Gas Bill | £43.60 | 20th Sept 2022 - 18th Oct 2022 |
| d. | Water | £380.35 | 22nd Sept 2022 - 21st Oct 2022 |
| e. | Hygiene Bins | £61.34 | Sept-22 |

**NB** - Electrical bill 27th Aug 2022 – 6thOct 2022 totalled £1469.62

BG sent a revised bill in the sum of £1807.96 leaving a balance of £338.34 outstanding to be paid.

All direct debits were authorised.

Proposer: Cllr. J Rogerson

Seconder: Cllr. S Ashcroft

**Min 0793 DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 14th December 2022 at 7pm.